

## **AGENDA**

### **BOARD OF MAYOR AND ALDERMEN**

**May 17, 2005**

**7:30 PM  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Baines calls the meeting to order.
2. The Clerk calls the roll.
3. Ms. Lizabeth MacDonald, Principal of Weston Elementary School, will offer a presentation on a series of paintings by 5<sup>th</sup> graders highlighting famous Manchester buildings, which will be on display in City Hall.

### **CONSENT AGENDA**

4. Mayor Baines advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

### **Accept Minutes**

- A. Minutes of meetings of the Board of Mayor and Aldermen held on March 15, 2005 (two meetings) and March 16, 2005.  
*(Note: available for viewing at the Office of the City Clerk and forwarded under separate cover to Mayor and Aldermen.)*

### **Approve under the Supervision of the Department of Highways**

- B. PSNH Petition #11-1071 located on Massabesic Street;  
PSNH Petition #11-1072 located on Silver Street; and  
Verizon Petition #9AAVRX located on Putnam Street.

**Informational – to be Received and Filed**

- C. Minutes of the Mayor's Utility Coordinating Committee meeting held on April 20, 2005.
- D. Minutes of the MTA Commission meeting held on March 29, 2005 and the Financial and Ridership Reports for the month of March 2005.
- E. Communication from Tom Bowen, Director of Manchester Water Works, submitting the Water Works' Financial Statements and Independent Auditor's Report for 2004.  
*(Note: available for viewing at the Office of the City Clerk and forwarded under separate cover to Mayor and Aldermen.)*

**REFERRALS TO COMMITTEES**

**COMMITTEE ON FINANCE**

**F. Resolutions:**

“Amending the FY2001 & FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Three Hundred Fifty Thousand Dollars (\$350,000) for the FY2005 CIP 811705 MCAM Public Access Grant Project.”

“Authorizing the Finance Officer to Make Certain Budgetary Closings for the Year 2005.”

**REPORTS OF COMMITTEES**

**COMMITTEE ON HUMAN RESOURCES**

- G. Recommending that an Administrative Assistant II position (salary grade 13), funded by Enterprise funds, be established at the Airport.

- H.** Recommending that an Internal Auditor position in the Finance Department be reclassified to an Accountant II with no change in salary grade.

- I.** Advising that it has approved Ordinance:

“Amending Sections 33.024, 33.025 & 33.026 (Marketing and Retention Specialist) of the Code of Ordinances of the City of Manchester.”

providing for the establishment of a new class specification, Marketing and Retention Specialist, and is recommending same be referred to the Committee on Bills on Second Reading for technical review.

- J.** Advising that is has approved Ordinance:

“Amending Sections 33.024, 33.025 & 33.026 (Public Health Dental Assistant) of the Code of Ordinances of the City of Manchester.”

providing for the establishment of a new class specifications, Public Health Dental Assistant, and is recommending same be referred to the Committee on Bills on Second Reading for technical review.

- K.** Recommending that an Administrative Assistant II position, salary grade 13, in the Planning Department be reclassified to a Planning Technician, salary grade 14, effective July 1, 2005.

- L.** Advising that it has approved Ordinance:

“Amending Section 33.026 (Animal Control Officer I and Animal Control Officer II) of the Code of Ordinances of the City of Manchester.”

providing for changes in class specifications, which do not change the title of a position and do not provide for any changes in salary grades of such positions, and is forwarding same to the Board for adoption.

**M.** Advising that it has approved Ordinance:

“Amending Section 33.026 (Planner I) of the Code of Ordinances of the City of Manchester.”

providing for changes in class specifications, which do not change the title of a position and do not provide for any changes in salary grades of such positions, and is forwarding same to the Board for adoption.

**COMMITTEE ON JOINT SCHOOL BUILDINGS**

- N.** Advising that they have approved the expenditure of up to \$38,000 from the School Facilities Improvement Project contingency fund to paint the ceilings and walls in the Central High School gymnasium.
- O.** Advising that they have approved the expenditure of up to \$87,000 from the School Facilities Improvement Project contingency fund for the architectural and structural plans for Beech Street Elementary School wall design.
- P.** Advising that they have approved the expenditure of up to \$155,000 from the School Facilities Improvement Project contingency fund for the architectural and structural plans for Highland Goffs Falls and Parker Varney wall design.
- Q.** Advising that they have approved the expenditure of up to \$320,000 from the School Facilities Improvement Project contingency fund for the procurement and installation of two replacement boilers at Memorial High School.

**LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.**

5. Mayor Baines advises that a motion is in order to allow the Committee on Bills on Second Reading to meet.
6. Mayor Baines calls the meeting back to order.
7. Report of the Committee on Bills on Second Reading, if available.  
**Ladies and Gentlemen, what is your pleasure?**
8. If the report of the Committee on Bills on Second Reading has been accepted, a motion is in order to suspend the rules and place the Ordinances on their final reading by titles only at this time without referral to the Committee on Accounts, Enrollment and Revenue Administration.

Ordinances: **(A motion is in order to read by titles only.)**

“Amending Sections 33.024, 33.025 & 33.026 (Marketing and Retention Specialist) of the Code of Ordinances of the City of Manchester.”

“Amending Sections 33.024, 33.025 & 33.026 (Public Health Dental Assistant) of the Code of Ordinances of the City of Manchester.”

**These Ordinances having had their final presentation a motion is in order on passing same to be Ordained.**

9. Nominations to be presented by Mayor Baines, if available.
10. Confirmation of the nomination of Peter Escalera as a member of the Manchester Transit Authority Commission to fill the unexpired term of Eugene E. Boisvert, term to expire May 2009.  
**A motion is in order to confirm the nomination as presented.**
11. Confirmation of the nomination of Signe A. McQuaid as a member of the Board of Registrars to succeed Barbara Arnold, term to expire May 1, 2008.  
**A motion is in order to confirm the nomination as presented.**

12. Confirmation of the nomination of William F. Houghton, Jr. as a member of the Highway Commission to succeed William F. Kelley, term to expire January 15, 2008.

**A motion is in order to confirm the nomination as presented.**

13. Confirmation of the nominations to the Planning Board as follows:  
Peter Capano to succeed himself, term to expire May 1, 2008;  
Todd Connors to succeed himself, term to expire May 1, 2008;  
Raymond Clement to succeed himself, term to expire May 1, 2008;  
David B. Eaton to fill the unexpired term of Harold Sullivan, term to expire May 1, 2007; and  
Harold Sullivan to succeed Peter Sorrentino, term to expire May 1, 2008.

**A motion is in order to confirm the nominations as presented.**

14. Confirmation of the appointment of Paul Borek as the Economic Development Director, effective on or about July 11, 2005.

**A motion is in order to confirm the appointment as presented.**

15. Report(s) of the Committee on Community Improvement, if available.

**Ladies and Gentlemen, what is your pleasure?**

16. Mayor Baines advises that a motion is in order to recess the regular meeting to allow the Committee on Finance to meet.

17. Mayor Baines calls the meeting back to order.

### **OTHER BUSINESS**

18. Report(s) of the Committee on Finance, if available.

**Ladies and Gentlemen, what is your pleasure?**

- 19.** Communication from Leo Bernier, City Clerk, requesting authorization to apply for a \$7,337 NH State Library Conservation Grant to fund the restoration of early records of the Town and City of Manchester (1836-1847).

**Ladies and Gentlemen, what is your pleasure?**

- 20.** Communication from William Sanders, Chief Financial Officer of the Manchester School District, seeking authorization to enter into a Purchase and Sale Agreement dated April 20, 2005 between the Manchester School District and the Estate of Richard Chretien for the purpose of real estate at 1015 Merrill Street.

**Ladies and Gentlemen, what is your pleasure?**

- 21.** Ordinances: **(A motion is in order to read by titles only.)**

“Amending Section 33.026 (Animal Control Officer I and Animal Control Officer II) of the Code of Ordinances of the City of Manchester.”

“Amending Section 33.026 (Planner I) of the Code of Ordinances of the City of Manchester.”

**These Ordinances having had the approval of the Human Resources Committee, if the related reports have been accepted, a motion is in order that the Ordinances pass and be Ordained.**

- 22.** Appropriating Resolution: **(A motion is in order to read by title only.)**

“Amending ‘A Resolution providing for supplemental appropriations to the Manchester Airport Authority from Special Airport Revenue Funds for Fiscal Year 2005 in the amount of \$4,500,000’ to \$10,000,000.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**23. Appropriating Resolution: (A motion is in order to read by title only.)**

“Amending ‘A Resolution appropriating to the Manchester Airport Authority the sum of \$57,057,100 from Special Airport Revenue Funds for Fiscal Year 2006’ to \$47,057,100.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**24. Appropriating Resolution: (A motion is in order to read by title only.)**

“A Resolution appropriating the sum of \$15,184,335 from Sewer User Rental Charges to the Environmental Protection Division for Fiscal Year 2006.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**25. Appropriating Resolution: (A motion is in order to read by title only.)**

“A Resolution appropriating to the Manchester Transit Authority the sum of \$1,074,691 for the Fiscal Year 2006.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**26. Appropriating Resolution: (A motion is in order to read by title only.)**

“A Resolution appropriating to the Manchester School District the sum of \$142,203,719 for the Fiscal Year 2006.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**



**27. Appropriating Resolution: (A motion is in order to read by title only.)**

“A Resolution appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,512,450 from School Food and Nutrition Services Revenues for Fiscal Year 2006.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**28. Appropriating Resolution: (A motion is in order to read by title only.)**

“A Resolution appropriating the sum of \$3,245,749 from Recreation User Charges to the Recreation Division for Fiscal Year 2006.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**29. Resolution: (A motion is in order to read by title only.)**

“Establishing a Non-Capital Reserve Account pursuant to RSA 34:1-a.”

**Following amendments, if any, a motion is in order that the Resolution pass and be Enrolled.**

**30. Appropriating Resolution: (A motion is in order to read by title only.)**

“Raising Monies and Making Appropriations for the Fiscal Year 2006.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**31. Appropriating Resolution: (A motion is in order to read by title only.)**

“Approving the Community Improvement Program for 2006, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**32. Appropriating Resolution: (A motion is in order to read by title only.)**

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in Fiscal Year 2006 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year Under the Financing Agreement.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**33. Appropriating Resolution: (A motion is in order to read by title only.)**

“A Resolution appropriating to the Manchester Aggregation Program the sum of \$834,682 from Aggregation Fees for the Fiscal Year 2006.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**34. Appropriating Resolution: (A motion is in order to read by title only.)**

“Amending ‘A Resolution appropriating to the Central Business Service District the sum of \$225,000 from Central Business Service District Funds for Fiscal Year 2006’ to \$230,500.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**35. Appropriating Resolution: (A motion is in order to read by title only.)**

“Continuation of the Central Business Service District.”

**Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.**

**36. Resolutions: (A motion is in order to read by titles only.)**

“Amending the FY2001 & FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Three Hundred Fifty Thousand Dollars (\$350,000) for the FY2005 CIP 811705 MCAM Public Access Grant Project.”

“Authorizing the Finance Officer to Make Certain Budgetary Closings for the Year 2005.”

**A motion is in order that the Resolutions pass and be Enrolled.**

**37. NEW BUSINESS**

- a) Communications
- b) Aldermen

**38. If there is no further business, a motion is in order to adjourn.**